### Application for Certificate of Eligibility

**Note:**
1. The student who has passed the last qualifying exams from any university except Saurashtra University or any higher secondary education board (Equivalent to 10+2 exam) except Gujarat State higher secondary board is instructed to apply to obtain Eligibility Certificate. Please pay fee to Rs. 110/- in cash at cash counter of Saurashtra University. (Fee time: 11 to 2 and 3 to 4)

2. After the expiry of one month from the beginning of each academic term, a student will have to produce written recommendation [column No.12 below] from Head/Principal of the Institute, where admission is taken/ sought by the student.

3. A Candidate who has obtained Provisional Eligibility Certificate is instructed to furnish Original Migration Certificate to exam cell Dept. within 45 days obtain final Eligibility certificate or else fine will be charged.

1. Full name of applicant in CAPITAL letters (Beginning with Surname):

<table>
<thead>
<tr>
<th>SURNAME</th>
<th>FIRSTNAME</th>
<th>FATHERNAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>______________________</td>
<td>______________________</td>
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</tbody>
</table>

2. Permanent Address (Postal address for correspondence):

<table>
<thead>
<tr>
<th>Area</th>
<th>State</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>______________________</td>
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</table>

3. Mobile Number:

   : ______________________

4. Name of last qualifying examination passed by the applicant in another University or public body and date of passing the examination:

<table>
<thead>
<tr>
<th>University / Board:</th>
<th>Name of Examination</th>
<th>Stream: (Arts,Comm. Science...)</th>
<th>Month &amp; Year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>______________________</td>
<td>______________________</td>
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</tbody>
</table>

5. P/h. (Hindi/English)☐Yes ☐No

6. Category (SC, ST, SEBC, OPEN):

<table>
<thead>
<tr>
<th>जाति (सांस्कृतिक, ऐलान, अन्य)</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
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</table>

7. NRI (Yes, No) (If Yes, then type your place of birth in column No.12 below): ☐Yes ☐No

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### Application Form

<table>
<thead>
<tr>
<th>Column No.</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Full name of applicant in CAPITAL letters (Beginning with Surname):</td>
</tr>
<tr>
<td>2.</td>
<td>Permanent Address (Postal address for correspondence):</td>
</tr>
<tr>
<td>3.</td>
<td>Mobile Number:</td>
</tr>
<tr>
<td>4.</td>
<td>Name of last qualifying examination passed by the applicant in another University or public body and date of passing the examination:</td>
</tr>
<tr>
<td>5.</td>
<td>P/h. (Hindi/English)☐Yes ☐No</td>
</tr>
<tr>
<td>6.</td>
<td>Category (SC, ST, SEBC, OPEN):</td>
</tr>
<tr>
<td>7.</td>
<td>NRI (Yes, No) (If Yes, then type your place of birth in column No.12 below): ☐Yes ☐No</td>
</tr>
</tbody>
</table>
8. Name of the School/College/Institute last attended for the examination qualifying for admission to the University:


9. Details of examination at which applicant appeared but failed to pass:


10. Examination and year, if any/at which the candidate was punished for using unfair means. The period of punishment should be indicated:


11. Please indicate Name of the college/Department course which the candidate wish to join. Please also mention course which a candidate wish to take:


12. those who are registered for Ph. D. are instructed to take signature of there respected Guide

Mr./Mrs./Kum. is admitted in Class on [date]. The reasons for issuing eligibility certificate as a special case after the expiry of one month from the beginning of concerned Academic Term are as under.

The University will not be responsible for any situations, if arises in future in respect of the appearance at the examination, due to incomplete attendance of the above student.

Date: ____________________________

Rubber Stamp of the College Or the University Department

______________________________________________

Signature of the Principal Head
[College] University Department

Or

______________________________________________

Signature of the Guide [For Ph. D. Students]
The following Certificates [in original] to be attached together with a copy of each certificate except Migration/NOC.

The original certificates, except Migration/NOC, will be returned with the Final Eligibility Certificate.

1. **Migration certificate**: Certificate from the Registrar of the University/Secretary of the Board at which the applicant has studied last, permitting him to prosecute his studies in this university. [This original certificate will not be returned back to the candidate].

2. **Certificate of Marks**: A Certificate of Marks [i.e. subject wise marksheet] signed by the Controller of Examination/Registrar of the University/Secretary of the Board, stating the examination, year and the subject in which the examination was passed.

3. **Passing Certificate (Wherever necessary)**: Certificate signed by the Registrar of the University or Secretary of the Board of which the last examination is passed by the applicant, stating examination, year and the subjects.

4. **Attendance Certificate**: The students seeking admission in the Second Term will have to produce a certificate from the principal of the College last attended by him, stating the prescribed course of instruction at that College, granting the term, etc. since his passing the last preceding University examination. The percentage of attendance in each subject will not serve the purpose. Pl. Provide aggregate attendance.

Date: ____________________________

Signature of the Applicant

[To be struck off if not applicable.]

*Payment of fees by cheque is not acceptable.

A Provisional Eligibility Certificate to join a College will be issued on payment of the prescribed fees and on production of documentary of evidence such as a certificate of passing the examination or the statement of Marks, issued either by the Head of Institution or the Registrar of University or the Secretary of the Board.
[Nothing should be written by the applicant on this page]

Name of the Applicant:

Class in which admission is sought:

Notes: Has passed/failed at the Examination of the University/Board and has submitted:

(1) Migration Certificate/NOC/TC
(2) Attendance Certificate
(3) Passing Certificate
(4) Marks Statement.

Remarks: He/She is eligible other to issue a Final Eligibility Certificate may please be passed.

______________________________________
Clerk-in-Charge

ORDERS: The Final Eligibility Certificate No. should be issued.

______________________________________
Controller of Examination

Received Provisional Eligibility Certificate No. and will produce the remaining certificate[s] within a month.

______________________________________
Signature of the Candidate

Received Final Eligibility Certificate No.--

______________________________________
Signature of the Candidate

Office of the
Saurashtra University
University Road,
Rajkot-360005
Phone No. 0281-2576511, 2576040, 2576050.
www.saurashtrauniversity.edu