

Department of Biosciences, Saurashtra University
Rajkot- 360 005, Gujarat, INDIA

Tender for Supply of Scientific Equipments/ Lab. Equipments

FORM OF TENDER

To,
Chief coordinator,
CAS programme / FIST / DBT Project /
UGC Infrastructural Grant,
Department of Biosciences,
Saurashtra University, Rajkot - 360 005

Dear Sir

1. In response to the tender notice published in the daily newspaper _____, dated _____, I/We submit herewith the tender form for supply of scientific Equipments/Lab. Equipments.
2. I/We have thoroughly examined and understood the terms and conditions of the tender contained in Appendix-I and I/We agree to abide by them in full.
3. I/We offer to undertake the supply of scientific equipments/lab. Equipments and quoted the rates inclusive of all taxes, freight, installation charges etc. F.O.R. CAS programme / FIST / DBT Project / UGC Infrastructural Grant, Department of Biosciences, Saurashtra University, Rajkot - 360 005, Gujarat, INDIA, as given in Appendix-II (Instrument specification). It is agreed that no additional charges other than those mentioned in word be payable to me/us.
4. I/We accept that the rates offered shall remain valid for a period of 180 days from the date of execution of agreement. I/We further agree that if the date up to which the offer would remain open be declared as holiday for office, then offer will remain open for acceptance till next working day.
5. I/We shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
6. I/We accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with the University. The decision of the University will be final and shall be binding on me/us.

7. As required by the terms and conditions of tender an amount of Rs. _____ of Appendix – II (Instrument specification), paid by me/us as Earnest Money Deposit (E.M.D.) through Demand Draft (D.D.) of Rs. _____ **payable at Rajkot** bearing No. _____ dated _____ in favour of The Registrar, Saurashtra University, Rajkot-360 005,
8. I/We agree to undertake to supply the articles at location of office mentioned in final supply order and as per the specifications of the final orders within stipulated time specified in the order from the date of firm order.
9. As per the terms and conditions (Part-I), I/We am/are submitting our offer in two envelopes. Envelope-A contains documents as per the condition Sr. No. 1.(E) of part-I. Envelope-B, includes rates quoted by me/us (Appendix-I, Part-II) as per the condition Sr. No. 1.(F).
10. I/We also agree that University has full rights to open/consider envelope-B (Commercial Bid) if and only if University will be satisfied with information contents in envelope-A (Technical Bid). The decision of the University regarding this will be final and will be binding to me/us.
11. I/We hereby declare that the entries made in this Tender Form, i.e. in Part-II are binding for me/us. I/We shall be bound by the Act to my/our authorized representative duly constituted Attorney Shri. _____ whose signature is appended hereto in the place specified for the purpose and of any other person who in future may be appointed by me/us in his place to carry on the business of this concern/agency/firm. The intimation of such change will be given to the Registrar, Saurashtra University, Rajkot-360 005.
12. I/We hereby take the responsibility of commissioning and maintaining the equipments at their location at free of cost in warranty period. I/We hereby take the responsibility to provide the service for at least one year after expiry of warranty periods.

The following documents duly filled in and signed, are enclosed along with the Part-I being the terms and conditions is retained by me/us for my/our information and record.

Yours faithfully,

Place: _____

Date: _____

Signature of the Supplier

Capacity in which signing: _____

Name and Address of the firm/supplier: _____

Registration No. of Supplier: _____

List of Documents:

- i.
 - ii.
 - iii.
 - iv.
 - v.
 - vi.
- 1) Part-II of Appendix - I and Appendix - II.
 - 2) Bank Draft No. _____, Dated _____, Rs. _____

Signature of constituted

Attorney / Authorized Representative

Signature _____, Date _____

Name & Address _____
