

# Saurashtra University

Rajkot, Gujarat



ADMISSION FORM AND RULES & REGULATIONS FOR ADMISSION TO  
M.P.T. DEGREE COURSE (2016-17) AT THE PHYSIOTHERAPY COLLEGE  
AFFILIATED TO THE SAURASHTRA UNIVERSITY, RAJKOT

### Important Schedule

Date of Issue of Forms	:	20/02/2016
Late Date of Submission of Forms	:	02/03/2016
Date of Displaying Merit list	:	10/03/2016
Date & Time of counseling	:	Will be declared later, on Saurashtra University website
Place & Time of Counseling	:	Academic Centre, Saurashtra University, Rajkot, Gujarat.

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Saurashtra University  
Rajkot – 360005

**APPLICATION FOR MASTER OF PHYSIOTHERAPY 2016-17**  
(For Office Use Only)

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**Last Date of Submission of Form:** \_\_\_\_\_

**Master of Physiotherapy (MPT)**

Form No:
Dated :
Reg No. :
Merit No. :

Recent Stamp Size Colour Photograph
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**Full Name in Capitals**

<b>Surname</b>														
<b>Name</b>														
<b>Father/Husband's Name</b>														

**Address :** \_\_\_\_\_

Pin Code : 

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Phone No. with STD Code: \_\_\_\_\_ Mobile No. \_\_\_\_\_

Email : \_\_\_\_\_

Tick (✓) the appropriate boxes (if applicable) and enclose certificate from Social Welfare Officer

Open  SC  ST  SEBC  PH\*

Date of Birth 

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 Age  Year M  F

Date of Passing BPT		Date of Completion of Internship	
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College Name	
University	

\* Certificate from Medical board, Civil Hospital, Ahmedabad.

**Details of Qualifying Examination**

A.

Particulars of Examination	I BPT Out of _____	II BPT Out of _____	III BPT Out of _____	IV BPT Out of _____
Month & Year of Passing				
Total Marks (Th. + Pr.)				
Number of Attempts				

B. (10 + 2 of its Equivalent)

Subject	Biology	Physics	Chemistry	Total	English
Theory					
Practical					
Total					

Registration with IAP No. &amp; Date: \_\_\_\_\_

Service Particulars :( Applicable for Service Candidate)

Service : Yes / No  
 if Yes, N.O.C. form Institute : Yes / No

Are there any criminal proceeding /  
 Enquiry or disciplinary proceedings /  
 pending or contemplated against you ? : Yes / No

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature of Candidate

\_\_\_\_\_

## DECLARATION BY THE CANDIDATE

### I

I \_\_\_\_\_ do hereby solemnly and sincerely affirm that the statements made and information furnished in my application form as also in all the enclosures there to submit by me are true. Should it however be found that any information furnished therein is untrue in particulars, I realize that I am liable for criminal prosecution and agree to forego my seat in the college at any stage.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of the candidate

### II

I declare that I have not acquired any Post Graduate M.P.T. Degree or discontinued any Post Graduate MPT Degree Course on any grounds on or after 01-05-2011 nor I am undergoing any Post Graduate MPT Degree Course at the time of submission of my application nor I am undergoing and Part time / Full tie course in any faculty.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of the candidate

## CHECK LIST

Candidates are requested to check the List of Certificates / Documents to be furnished along with the filled in application form. Candidate should send only attested Xerox copy of the required certificates.

1. Filled in Application Form  
(Stitch the following attested Xerox copy of the documents to the application form as per serial A to K)
  - A. Evidence for Date of Birth (School Leaving Certificate)
  - B. Recent Community Certificate issued by the competent authority with Office Seal.
  - C. For PH quota Certificate from Medical Board, Civil Hospital, Ahmedabad.
  - D. First to Final year / Semester B.P.T. Mark sheets.
  - E. Eligibility Certificate issued by the Saurashtra University for Candidates who have obtained degree from Universities other than Saurashtra University.
  - F. Compulsory Internship Completion Certificate from College / University.
  - G. The B.P.T. Course completion certificate from the Head of the Parent Department.
  - H. The B.P.T. Degree Certificate or Provisional Pass Certificate from the Concerned University.
  - I. N.O.C./Deputation from competent authority of place where Candidate is working.
  - J. Attempt Certificate in F.Y.B.P.T. to Final B.P.T. Degree and 12<sup>th</sup> Std.
  - K. 12<sup>th</sup> Std. / H. S.C. or equivalent Mark sheets.
  - L. Three Months internship completion certificate if internship is running.
  - M. The duly filled application form along with the all applicable enclosures, shall be submitted personally to C. U. Shah Physiotherapy college, Surendranagar, or Shri K. K. Sheth Physiotherapy College, Rajkot along with a demand draft of **Rs. 3,500/-**(Three thousand Five Hundred only) towards Processing Fee. The D.D. Should be drawn in favour of "Registrar Saurashtra University" payable at **Rajkot**.

**Saurashtra University**  
**Rajkot – 360005**

**RULES AND REGULATIONS FOR ADMISSION IN  
POST GRADUATE DEGREE OF PHYSIOTHERAPY COURSE (16-17)**

Rules governing the admission to Post-graduate of Physiotherapy at affiliated  
Physiotherapy College / Institutions.

**1. ELIGIBILITY CRITERIA FOR ADMISSION**

- 1.1. He/She must be an Indian.
  - 1.2. The candidate must have completed the recognized B. Physiotherapy or equivalent course and compulsory rotating internship before the date of counseling. All candidates shall have to submit the documentary proof from the Principal / Dean of the college regarding the date of completion of internship along with the application, failing which their application shall be summarily rejected. However candidate should have to produce full internship completion certificate at the time of counseling, failing which candidate will not be eligible for admission. Candidates currently undergoing internship must have completed at least three months of internship on/before 31<sup>st</sup> January 2016.
  - 1.3. A candidate who is currently engaged in P.G physiotherapy studies in any university or this equivalent body is not eligible. On completion of course he/she becomes eligible. Completion of course means he/she must have completed the course training and passed the course examination conducted by concerned university.
  - 1.4. A candidate, who in the past selected and admitted to any P.G physiotherapy course of this or any other university or equivalent body and did not complete that course, is not eligible.
  - 1.5. A candidate, who is graduate of a university other than Saurashtra university should have to submit provisional eligibility certificate (PEC) from the Saurashtra University within two week from the date his/her admission, failing which the admission of candidate shall be cancelled and will not be eligible to apply in future.
  - 1.6. For initial two years, when PG course is started, one seat can be given to a BPT staff working for that particular institution from Management Quota.
  - 1.7. The admission committee will be as under
    - 1) Chairman
    - 2) Co-Ordinator
    - 3) Members
2. 75 % of total seats of PG physiotherapy will be filled by the admission committee of the university and the remaining 25% of the seats will be filled by the management directly.
- 2.1. For this purpose selection will be done once in each academic year.
    - 2.1.1. An academic year will be from 1<sup>st</sup> May.
    - 2.1.2. First academic term : 1<sup>st</sup> May to 31<sup>st</sup> October.
    - 2.1.3. Second academic term : 1<sup>st</sup> November to 30<sup>th</sup> April of next year.

3. **Selection:** selection of candidates eligible under Rule 1 for seats under rule 2 will be done category wise on the basis of merits as laid down herein further.
  - 3.1. Preference shall be given to candidates graduating from Saurashtra university.
  - 3.2. Candidates graduating from any other university located in Gujarat State.
  - 3.3. Candidate graduating from any other university located outside Gujarat State, in India.
  - 3.4. The Candidate will be given a choice of subject according to his/her merit level.
  - 3.5. Seats can be utilized in the same academic year only and vacancy in any one academic year can not be utilized in subsequent academic year.
  - 3.6. Candidates will be offered only higher choices in Re-counseling if it occurs.
4. 7% of seats available for PG degree under rule 2 will be reserved for the candidates belonging to Scheduled caste, 15% of seats will be similarly reserved for ST candidates and 27% seats will be reserved for candidates belonging to socially and educationally backward class (SEBC) students including widows and orphan children. The students desiring admission under SEBC category will have to submit a certificate of relevant year i.e. that they are not included in the creamy layer from competent authority as prescribed by the Govt. of Gujarat from time to time along with the application, otherwise considered as open category candidate.

3% of available seats in each category (SC/ST/SEBC/Open) in locomotor disability (PH) shall be reserved for locomotor disabled candidates of the respective category provided that a candidate having "locomotor disability of lower limbs between 50% and 70% (Upper limbs being normal). The certificate must be obtained as per the proforma of the Medical Board constituted for the purpose regarding disability and suitability of such candidate for undertaking the course shall be related as final. For allocation of seats to physically handicapped category in said year, Roster point guideline given by Govt. of Gujarat will be followed.

  - 4.1. These seats are reserved for the candidates belonging to SC/ST/SEBC recognized as such in the state of Gujarat and not those or whose parents have migrated from other state to Gujarat State.
  - 4.2. For allocation of seats (SC/ST/SEBC) in the said year to this reserved category a 100 point Roster, register will be followed, record of which will be maintained by university/respective college/ institutions. These roster point list will be separate.
    - 4.2.1. In case the seats reserved under rule 4 remain vacant due to non availability of the candidates on the basis of merit from those who are eligible as per rule 3.1
    - 4.2.2. Of these unfilled seats will be subsequently re-reserved after operation of Rule 3.1 and if some seats remain vacant due to non availability of candidates from merit list of reserved candidates, these will be again unreserved and filled up by open category candidate under rule 3.2
    - 4.2.3. After operation of rule 3.2 remaining vacant seats will be filled by candidate rule 3.3
  - 4.3. Candidates seeking admission under rule 4 will have to produce the caste certificate from the competent authority as prescribed by the Govt. of Gujarat from time to time and submit it along with the application the candidates will not be allowed to change the caste category.

- 4.4. In case of doubt or discrepancy about the caste certificate, decision of the director, social welfare, Gujarat state shall be final.
5. **Application:** University conducting the admission procedure will issue notice inviting applications for admission under these rules. Candidates are required to submit the prescribed forms duly completed along with all enclosures along with **D.D. of Rs. 3,500/-** within the prescribed time limit.
- 5.1. The application form should be complete in all respects before submission, no alteration or addition will be permitted later.
- 5.2. Every candidate will be issued a receipt when he/she submits his/her application form. This must be preserved for all future references and produced when asked for.
- 5.3. If any candidate wishes to claim admission for more than one caste category he/she should submit details in a form along with application. However he/she should not pay another application fee.
- 5.4. **Date & Time of counseling** will be declared on Saurashtra University website. **No separate notice or individual letters will be sent.** The applicant should Remain present on the day and time fixed for the same. Candidate is asked to visit university website for any notification related to admission process. Candidate must be present throughout the period of counseling until it is over.
- 5.5. If any of the statements made in the application form or any information/document supplied by the candidate in connection with his application for admission is later on found to be false or incorrect or misleading or if it is found that the candidate has concealed any information/fact in connection with his application, his admission shall be cancelled without any notice thereof, fees forfeited and he/she may be expelled and prosecuted.
6. **Determination of the merit order:-**
- 6.1. Merit list will be prepared with the marks obtained in B. Physiotherapy examination with following weightage.
- 6.1.1.1. Final Year B. Physiotherapy- 50%
- 6.1.1.2. Third Year B. Physiotherapy- 15%
- 6.1.1.3. Second Year B. Physiotherapy- 15%
- 6.1.1.4. First Year B. Physiotherapy- 20%
- 6.1.2. The Percentage in above calculation should be modified by deduction of 1.5 for each unsuccessful trail in the concerned examination. "Unsuccessful Trial" included the number of terms he/she has lost after he/she has become due, irrespective of his appearance.
- 6.2. Determination of inter-se-merit of candidates obtaining equal merit number in case of 2 or more candidates obtaining equal merit number, the inter-se-merit of such candidates shall be determined in order of preference as under.
- 6.2.1.1. BPT marks aggregate
- 6.2.1.2. Age of the candidate.
- 6.2.1.3. Lottery Method
- 6.2.2. Canvassing directly or indirectly for the allotment of seats or adjustments thereafter would disqualify the candidate for admission on the basis of this merit influencing the staff by unfair means would lead to serious consequences for all concerned. The candidates or their relatives visiting university



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office/officials for seeking change of the allotment would face disqualifying, since such visits would be treated as trespassing.

6.3. **Notification** : Merit list will be notified as under

Merit List 1	Candidate graduating from Saurashtra University
Merit List 2	Candidate graduating from any other university located in Gujarat State
Merit List 3	Candidate graduating from any other university located outside Gujarat State in India.

6.4. These merit lists will be placed on the notice board of the University, respective college or institution on **10/03/2016**.

6.5. A candidate having objection to the merit list may submit it in writing to admission committee within 2 days of publication of merit list. The admission committee shall duly consider the objection and decide the case; if candidate is not satisfied he/she may make a written appeal to the Vice Chancellor, whose shall be final.

6.6. The sequence of interview for selection and admission will be as per regulations.

6.7. All physiotherapy PG courses are full-time and the candidate shall not indulge in private practice or employment of any nature (part time or full time, paid or stipendiary or unpaid) during the course. If the candidate is employed he/she shall have to produce proof the he/she left the service or taken leave for full period of course before he/she is given admission order. No concession will be given regarding joining period of 5 days; his/her admission shall stand cancelled. if violation of this conditions is detected any time after the admission, his/her admission shall be canceled without giving any notice and he/she will not be eligible to apply in future.

6.8. The selected and admitted candidate will have to join within stipulated time of 5 days. if he/she fails to do so, as if he/she leaves before completion of the course, he/ she will lose his/her admission (and registration) and will not be eligible to apply in future.

6.9. For granting of each term candidate shall have attended minimum 80 % of the total number of the days in each term.

6.10. If any postgraduate student is found absent for more than 30 days without permission of concerned authority, his/her admission or registration in PG course will be cancelled without any notice, thereof fees and deposits will be forfeited and he/her will not be eligible to apply in future.

7. All these admissions will be decided by "Admission Committee" constituted as per rule no 1.7 on behalf of the Saurashtra University.

8. The university reserves the right to introduce any new rule or regulations or to make changes in any of the existing rules or regulation at any time to deal with diverse problems arising out of infinite variety of situations.

9. **Regulation under Rule 6.5** sequence of interview for selection and admission

- 9.1. Before the candidate is offered choice of post, his/her original documents are compared with the attested copies; he/she had submitted with his/her application form. If all the originals are not available with him/her or if there is discrepancy in any of the documents, he/she becomes ineligible. His/her interview will not be held and next candidate will be called.
- 9.2. If all attested copies of his/her documents are found to be exact copies of the original, he/she will be offered the seat. If he/she chooses the seat, he/she is asked to pay the **token amount for the fees of Rs 25,000/- (Rupees Twenty five thousand) by cash only**. After the payment of token amount of Rs 25,000/- his/her admission order will be prepared. Inability to pay requisite fees and deposit will render him/her ineligible and the next candidate will be called.

The candidate cancelled the admission in the respective college or colleges of the university, the token amount of Rs 25,000/- paid toward the fee by the candidates, out of which Rs.5000/- then will be forfeited toward the cancellation charges and remaining amount will be refunded to the respective candidate.
- 9.3. However if he/she brings the fees and deposit when interviews are still going on he/she may be allotted new merit number next to candidate being interviewed(or just conducted). E.g. 39A and offered seat available at that time. All future procedures in respect of this candidate will be according to this new position in merit list.
- 9.4. A candidate who corrects the deficiency described in Rule 9.1 (he/she proceeds all originals and attested copies submitted by him with the application are found to be exact copies of the original) is dealt with similar to candidate described in rule 9.3
- 9.5. A candidate who is absent when called, but report late, is also dealt with similar to the candidate described in rule 9.3
- 9.6. Unless the interview of one candidate is over, the next candidate is not called. interview is considered over if,
  - 9.6.1. He/She has chosen the subject/seat, paid fees, deposited, etc. and his/her admission order is ready.
  - 9.6.2. He/She has declined to take any of the seats offered.
  - 9.6.3. He/She is ineligible under Rule 9.1 or rule 9.2
- 9.7. Admission orders are handed over to the candidates after selection of branches also copies of such orders are sent to Heads of institution where they are admitted. These orders are withheld for those who are employed till proof is produced to the effect that he/she has left service or taken requisite leave and have actually handed over charge( Rule 6.7)
- 9.8. Original mark sheets etc. of admitted candidates should be retained by authority.

## **10. METHOD OF TRAINING**

- 10.1. The training of post graduate of MPT degree shall be on a full time pattern with graded responsibilities in the management and treatment of patients entrusted to his/her care. Training should include involvement in laboratory, experimental work and research studies. The participation of students in all facets of educational process is essential. Every candidate should take part in seminars, group discussion; clinical rounds, case demonstration, clinics, journal review meetings and other continue education activities. Every candidate should be required to participate in the teaching and training program of under graduate students.
- 10.2. The person, who has avail leave with pay from the parent institution, will not be paid stipend.

## **11. MONITORING PROGRESS OF STUDIES (PRELIMINARY MONITORING)**

11.1. It is essential to monitor the learning progress of each candidate through continuous appraisal and regular assessment. It not only helps teachers to evaluate students, but also students to evaluate themselves. The monitoring shall be done by staff of the department based on the participation of the students in various teaching/learning activities. It may be structured and assessment be done by using checklists that assess various aspects.

### **11.2. WORK DIARY**

11.2.1. Every candidate shall maintain work diary and record his/her participation in the training programs conducted by the department such as journal reviews, seminars etc.

11.2.2. Special mention may be made of the presentation by the candidate as well as details of the clinical or laboratory procedures, if any, conducted by the candidate. The work diary shall be scrutinized and certified by the head of the department and head of the institution in the university examination.

### **11.3. PERIODIC TESTS**

11.3.1. The college may conduct 2 tests, one of them be an annual test at the end of the first year and the end of second year 3 months before the final year examination. The tests may include written theory papers, practical, viva voce and clinical in the pattern of university examination. Record and marks obtained will be maintained by the head of the department and sent to the university, when called for by the authority.

## 12. ATTENDANCE

12.1. A candidate is required to attend a minimum of 80% of training and of the total classes conducted during each academic year of the MPT course.

Provided further, leave of any kind shall not be counted as part of academic term without

prejudice to minimum 80% of training period every year. Any student who fails to complete the course in this manner shall not be permitted to appear for the university examination.

## 13. TEACHING AND LEARNING EXPERIENCE

A	Journal review meetings	Minimum six in two years
B	Seminars	Minimum four in 2 years
C	Clinical presentation	Minimum 25 cases in 2 years
D	Special clinics	Minimum 20 in two years
E	Interdepartmental meetings	Minimum five in two years
F	Community work, camps/field visits	Minimum four in two years
G	Clinical rounds	Minimum 250 in two years
H	Dissertation works	Minimum 200 hours in two years
I	Participation in conferences/presentation of papers	Minimum two in two years
J	Teaching activities-UG training	10 hours per month
K	Learning activities: self learning, use of computers and library	Minimum 250 hours
L	Any other – specify (e.g.:CME)	Minimum 50 hours