No.PG/C/ 903 /2013

Dt:15/04/13

To,
The Head
All Department,
Saurashtra University,
Rajkot

—for information and necessary action.

[Signature]
Asst. Registrar

Circulat

Financial Assistance to research scholars under

study grant
Dear Sir/Madam:

The Western Regional Centre of the Indian Council of Social Science Research has a provision of thirty (30) Study Grants to be awarded to scholars for the year 2013-2014. These grants are to be awarded to persons who are registered for a doctorate degree in Indian universities and are in an advanced stage of their research work. Study Grants are primarily intended for consulting literature in the libraries in the city of Mumbai or any state in India for a period of two to six weeks between April 2013 to March 2014.

Scholars selected under the Study Grant scheme will have the benefit of the use of the library facilities, discussion with the faculty of the departments of social sciences of the University of Mumbai and participation in their activities. Scholars will also be given help in contacting institutions and organizations in Mumbai for their research purpose.

Outstation scholars will be made to and fro reimbursement of Second Class Sleeper rail fare/bus (a combination of both is also permissible) from the place of his/her residence/university where scholar is registered for Ph.D. to the place of visit (where libraries are located). An applicant is allowed to visit two cities by round trip via shortest route. Also boarding and lodging expenses subject to a ceiling of Rs. 400/- per day and an allowance of Rs 1000/- to meet conveyance, zerox & other miscellaneous expenses (on actual basis - no taxi/auto fare allowed) will be paid. They should stay at the Centre's hostel in Mumbai known as the ICSSR hostel, unless permitted otherwise, and will be charged at the rate of Rs. 100/- per day for lodging. However, for reservation of accommodation they should write to us well in advance.
Selected scholars can avail themselves of the facility of the Study Grant at any time during the year, but not later than 31st March, 2014. The scholars are required to report to the Centre immediately on their arrival. This will facilitate arranging accommodation. This is also necessary to meet procedural requirements.

Kindly bring the above information to the attention of the doctoral students who are working in the social science departments of your University/college/institution. Persons interested in availing themselves of the Study Grant facilities may send their applications in the prescribed form (copy enclosed) together with the required enclosures. Incomplete applications in the prescribed form will not be considered for the purpose of scrutiny. The applications (to be forwarded through proper channel), should reach the undersigned on or before 30th March, 2013.

Yours faithfully,

(Gautam Gawali)
Hon. Director

Encl: S G Application form

To Registrar/Heads, Department of Social Sciences of Indian Universities in Western Region
WESTERN REGIONAL CENTRE
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH
J P NAIK BHAVAN, VIDYANAGARI, KALINA 400 098.

PASSPORT SIZE PHOTOGRAPH

Application for Study Grant
(for visiting libraries to collect material for research)

1. (a) Name

(IN BLOCK LETTERS) (First name) (Surname)

(b) Address:.......................................................... Pin Code:..............................................

2. Age............................................. years Date of Birth:..................................................

3. Educational Record (of all University Examinations)

<table>
<thead>
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<th>Examination</th>
<th>Name of the University</th>
<th>Year</th>
<th>Class</th>
<th>Percentage of Marks</th>
<th>Subjects</th>
<th>Rank if any</th>
</tr>
</thead>
</table>

*(a) Date of Registration for Ph.D. .................................................................

(b) University/Institution for Registration...........................................

(c) Name & Designation of Supervisor/Guide...........................................

4. Approved Research Theme:.................................................................
5. Centre(s) Library(ies) to be visited
   I. 
   II. 
   III. 

6. Duration of the proposed visit
   (with probable date) from... to...

7. In case, Study Grant has been awarded previously by any of the ICSSR Centre, please intimate: (last 3 years)

<table>
<thead>
<tr>
<th>Name of the Centre</th>
<th>Year(s) of Study Grant</th>
<th>Period of Study Grant during each Financial Year</th>
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8. Details of financial assistance applied for /being received/received from ICSSR under other Schemes, such as Fellowships, Contingency Grant etc. (last 3 years)

<table>
<thead>
<tr>
<th>Name of the Scheme</th>
<th>Amount Received</th>
<th>ICSSR Ref/File No. For Correspondance</th>
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</table>
9. Details of financial assistance applied for/being received/received from agencies other than ICSSR, such a University, U.G.C. etc. about this research proposal. (last 3 years)

10. I hereby declare that:

I) I have read the rules governing the scheme and shall abide by them.
II) I am not at present getting any financial assistance from the ICSSR, University, U.G.C. or from any other agency for the purpose of the intended visit.
iii) The material required by me is not available in the Libraries of the city/town where I am residing/working
iv) I have/have not been previously awarded a Study Grant by the ICSSR.
v) The information given in the form is true and correct.

In the event of any information being found to be false, the application may not be considered.

Date: _________________________  Signature of the Applicant

Certificate of the Registrar of the University/Head of the Institution/Department
*(I) Shri/Shrimati/Kumari......................................................... is registered for Ph.D. at .................................. for the topic mentioned in the application. The date of registration is .......... and the name of his/her supervisor/guide is .................
(ii) The application of Shri/Shrimati/Kumari is forwarded for consideration. It is certified that the information given in the application has been found to be correct.

Signature of the Registrar/Head of the Institution/Department
(with rubber stamp)

NOTES:

The application for Study Grant will be considered only if it is accompanied by the following documents for consideration:

(i) Detailed elaboration of the research proposal, principal concern, the methodology, etc.

(ii) Progress of the work already done on the research proposal (with recommendation of Supervisor/Guide in case of Ph. D. scholar)

(iii) True copy of Registration Certificate for Ph.D.

(iv) In case Study Grant has been awarded previously by any of the ICSSR Centre, please also enclose a detailed report of the work: (duly approved by the Supervisor) accomplished during the Study Grant.

(v) Any other information which the scholar may like to give in support of the application.
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

FINANCIAL ASSISTANCE TO RESEARCH SCHOLARS
UNDER STUDY GRANT

Objectives:

- The purpose of the study grant is to provide financial assistance to Ph.D. scholars in the field of social sciences for consulting libraries/archives/data centers in different cities/towns in India for collecting research material.

Eligibility:

- A scholar should be enrolled for Ph.D in social sciences in one of the recognised Universities in India.
- A scholar who is not receiving any financial assistance from ICSSR, UGC, any other agency is entitled to get financial assistance under this scheme.
- Social Scientists who want to revise their doctoral thesis for which a degree has already been awarded are not eligible to get financial assistance under this scheme.

Selection Procedure:

The Scheme is administered by the five Regional Centres of the Council located at Mumbai, Kolkata, Chandigarh, Hyderabad, Shillong, and also by the NASSDOC, ICSSR for the Northern Regional Centre, New Delhi. The Statewise jurisdiction of each of these Regional Centres may be seen at Annexure II.

- A Ph.D scholar is to apply to the Director of the Regional Centre within whose jurisdiction he is registered for a Ph.D. in a university. The Ph.D. students studying at a place which come under the jurisdiction of Northern Regional Centre should apply to the Director, NASSDOC, ICSSR, 35, Ferozeshah Road, New Delhi-110001.

- Applications for the financial assistance under this scheme are to be sent in the prescribed form along with the recommendation of the Head of the University Department/Research Institution. Format of application form is given at Annexure-I. The application for a grant under this scheme can be made throughout the year but will be placed before a committee which will meet four times in a year i.e. January, April, July and October. The students are required to send their applications sufficiently in advance of their proposed visit keeping this calendar in mind.
Details of Entitlement:

A scholar availing this facility is entitled to the following:

- Reimbursement of Second Class Sleeper rail fare/bus (a combination of both is also permissible) from the place of his/her residence/university where scholar is registered for Ph.D. to the place of visit (where libraries are located) and back. A scholar is allowed to visit two cities by round trip via shortest route.
- A fixed daily allowance @ Rs.400/- to meet boarding and lodging expenses during the visit for a maximum period of 30 days in a financial year.
- An additional amount of Rs.1000/- to meet local conveyance and other miscellaneous expenses.

Duration of Stay

- The sanctioned period of the Study Grant would be mentioned in the sanction letter issued to each Study Grantee.
- The sanctioned period of the Study Grant can be utilized by the scholar in more than one trip, if required, with the prior approval of the Centre concerned.
- The travel cost will be reimbursed for only one round trip from the place of residence/university.

Payment:

- Payment of the sanctioned grant for a visit is made direct to the awardee on receipt of bills and copies of tickets.
- Payment will be made through cheque by the respective Regional Centres and NASSDOC.

Final Report:

Scholars who get this assistance are required to submit a ‘Grant Utilization Report’ at the end of their stay. Following documents should be attached with this report:

- Name of the library(ies) or archive(s) visited in the area for collecting material for research.
- Attendance Certificate from the library(ies)
- List of publications consulted in library(ies)
- A brief account on how the visit has benefited the awardee.